

ADMINISTRATIVE GUIDELINES

Special Services, Johnson County and Surrounding Schools

SERIES 400: PROGRAMS

Section 401: General

401.4 Curriculum Development

Date of Draft Version: 3.18.14, Revised 6.24.14 after Review by Wright/Balsley
Date Reviewed by Discussion Team: 9.9.14
Date Finalized for Website: 9.21.14

Any future curriculum development specifically designed for programs at Earlywood Education Center will be managed through the leadership of the Assistant Director supervising the program.

The responsibilities include:

- A. establish priority areas for revision;
- B. establish working committees in the selected areas;
- C. maintain working committees to determine progress and assist with possible problems;
- D. determine how best to implement a newly developed or revised course of study including faculty orientation;
- E. develop or advise on in-service programs and seminars needed to strengthen and enrich the Cooperative's program;
- F. establish procedures for effective implementation and evaluation of courses of study.

The Assistant Director may establish curriculum working committees, and define their purposes. Each committee will serve as long as deemed necessary and may be reactivated as needed.

Upon review by the faculty, all new curriculum will be forwarded to the Board for final approval prior to implementation.