
EQUIPMENT LOAN AGREEMENT

Loaned To: (Person) _____ (Agency) _____

Loaned From: (Person) _____ (Agency) _____

For use at (Location): _____

Item Loaned:

ID #: _____

Date Loaned: _____

Date to be Returned: _____

I understand that this equipment is being loaned for the period indicated above, and will be returned by that date, unless a new loan agreement is initiated.

I take full responsibility for said equipment and will return it in same condition as when loaned.

(Note re: Condition at time of loan)

Borrower Signature

Date

Supervisor/Lender Signature

Date

cc: Borrowing Person
Loaning Person