

Substitute Posting Notice

Earlywood is a special education cooperative serving six school districts just south of Indianapolis. We are now accepting applications for substitutes for the **2020/2021 school year**. It is the intention of Earlywood Educational Services to ensure that qualified instructors are in the classrooms each day.

The following criteria will be followed in securing qualified people to serve as substitutes on days when regular teachers/staff are absent.

1. Individuals must meet one of the following criteria:
 - a. Hold a valid Indiana Teacher License, or;
 - b. Hold a valid Indiana Substitute Teacher Certificate issued prior to September 16, 1996, or;
 - c. Qualify for a substitute license using the criteria listed below is applying after September 1, 1996:
 - i. Education: Applicants must hold a high school diploma
 - ii. Experience: Prior experience working with youth is desirable (i.e. working at a day care center, cadet teaching, working at a summer camp, serving as scout leader, teaching Sunday school, etc.)
 - iii. References: Each prospective substitute teacher will be required to provide both personal and previous employer references.
2. Application Process: Each applicant must complete an employment application using our [online application process](#). A National Criminal History background check will be required of each candidate with \$25 fee paid by the candidate.
3. Orientation and In-Service: Each substitute will be required to meet with the Executive Director (or designee) for orientation prior to working as a substitute.

Substitute Rate of Pay: \$85.00 per day

Dr. Angela Balsley, Executive Director at abalsley@earlywood.org

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Learn more about Earlywood Educational Services:

