

## EES WHO YA GONNA CALL LIST?!?!?



If you have a question about:	Call this person at EES	
Annuity Changes	Deb Shutta	738-7013
Assistive Technology Library	Rachel Herron	738-7243
Autism Library	Rachel Herron	738-7243
Benefits	Gretchen Wood	738-7032
Copies of Parent Rights	Gwen Naugle	738-7032
Interpreters	Angie Balsley	738-7001
New Connections Program	Stephanie Lawless	738-7003
Non-Violent Crisis Intervention Schedule/Reservations	Nikki Rankin	738-7246
Personnel Issues	Your Assigned EES Supervisor / or Local Director	
Potential problems with parents, students, or case conf.	Your Assigned EES Supervisor / or Local Director	
Preschool Referrals	Nikki Rankin	738-7246
Shared Preschool Services	Angie Balsley	738-7001
Purchasing	Gwen Naugle	738-7010
Professional Development Opportunities	Gwen Naugle	738-7010
Staff Absence/ Leave Requests/Payroll	Nikki Rankin	738-7246
Substitute Request (EES Employees ONLY)	Gretchen Wood	738-7032
Psych or Speech Test Protocols	Gwen Naugle	738-7010
Speech Therapy	Gena Swanagan Frazer	738-7025
Technology	Gretchen Wood	738-7032
Teaching License	Gretchen Wood	738-7032
Transfer Request for Move-Ins	Corporation Designee	
Travel or Conference Reimbursement	Deb Shutta	738-7013
EES Administrator		Their Administrative Assistant
Angie Balsley, Executive Director	738-7001	Gretchen Wood 738-7032
Stephanie Lawless, Assistant Director	738-7003	Gwen Naugle 738-7010
<b>WHEN IN DOUBT CALL:</b>	<b>317-736-8495</b>	